

Immunizations Requirements

Duke Immunization requirements are set by the State of North Carolina. Your state or country of origin may have different requirements.

In order to attend Duke University, you must comply with North Carolina requirements. Failure to complete this requirement will result in a delay in receiving your room key on move in day.

This is a three part process.

- Collect your immunization information, complete the Immunization Requirements Form, and have it signed by your health care provider.**
- Submit Immunization and Health info online**
- Mail, fax, or email a copy of immunization record.**

All of these items must be completed within the appropriate time frame.

Please read these instructions carefully. You will need your Duke Net ID and password which you will receive from OIT in your Duke Welcome Packet.

To Complete BEFORE Accessing the Online Immunization and Health History Forms

- Download a copy of the Immunization Requirements Form to be signed by your healthcare provider. Choose the appropriate form for undergraduate students and non-health science graduate and professional students
http://healthydevil.studentaffairs.duke.edu/forms_policies/policies/Immunization%20Requirements_Undergrad_rev.pdf . Or click here for health science students:
http://healthydevil.studentaffairs.duke.edu/forms_policies/policies/Immunization%20Requirements_HealthScience_rev.pdf
Collect your immunization data. If your current health care provider does not have a record of your complete immunization records you may utilize official information collected from your previous medical provider's office, your high school or undergraduate institution, or the health department from the county where you received your immunizations.
- Complete the Immunization Requirements Form and have it reviewed and signed by your health care provider. Please make sure **ALL REQUIRED SECTIONS ARE COMPLETED. If you are missing immunizations please have them administered at this time.**

Access and Complete the Immunization and Health History Forms

- Go to <http://healthydevil.studentaffairs.duke.edu>
- Click on the "New Student" link to access the Duke Immunization and Health History form.
 - **Please note:** Your form must be completed before you press the "submit" button. If you press "cancel", you must re-enter your immunization information. Once the form is submitted, it cannot be re-accessed.
- Verify that your form has been submitted successfully by re-accessing the link and verifying that your Immunization Forms and Health History Forms are showing as "Completed". This does not mean the process is complete. See below.

To Complete AFTER You Have Completed the Immunization and Health History Forms

- In addition to submitting the electronic Health History Form, you must fax or mail a copy of your immunization record which verifies the information you submitted online. **The**

online information will not be reviewed until the faxed, mailed, or e-mailed documentation is received. Each page of the documents must include your full name and date of birth. Information must be faxed to (919) 681-7386 or (919) 681-2874, or mailed to:

Duke Student Health
DUMC Box 2899
Durham, NC 27710

Attn: Immunization Coordinator

Forms can also be scanned and e-mailed to DSHS_Immunizations@mc.duke.edu

- Keep your immunization information easily accessible. There are occasions when you may need to re-submit your documentation or your verification of submission.

IMPORTANT NOTES:

- Give special attention to having a second Measles (Rubeola), and a second Mumps immunization.
- You must repeat both vaccines if the first dose was received even one day prior to 12 months of age. History of physician-diagnosed measles disease is acceptable; however, you must provide a signed statement from a medical provider.
- Tetanus requirement: Three doses of Tetanus vaccine are required, with one being given within the past 10 years. If you need a booster, it must be given as a Tdap (tetanus/diphtheria/pertussis). If you cannot provide this documentation, you must complete an adult series. The adult series consists of one (1) dose of Tdap followed by two (2) doses of tetanus or diphtheria/tetanus vaccine, with the second dose being given one (1) month after the first dose. The third (3) dose is given six months after the second dose.
- If you have positive antibody screens or titers, you must send copies of official lab results to verify immunity.
- If you have a positive tuberculosis skin test, you must send a copy of the official X-ray **report**. Please do not send X-rays.
- If you have received immunizations that are not requested on this form, you may provide copies for your record.

We must receive these forms no later than:

For Fall Admission: June 30

For Spring Admission: December 15

For Summer Admission: April 15

We cannot guarantee that records received after the deadline will be processed by the first day of classes. We reserve the right to deactivate your DukeCard if the minimum immunization requirements are not met.

If you have further questions, please contact us by email at:

DSHS_Immunizations@mc.duke.edu or, visit our web site:

http://healthydevil.studentaffairs.duke.edu/immunization_requirements.html

